



A home for your whole family

147 S 52nd Pl | Springfield, OR 97478 | Phone: (541) 746-1166 | Fax: (541) 393-1607

Welcome to Thurston Medical Clinic

Part of Praxis Medical Group

We want to thank you for choosing Thurston Medical Clinic as your partner in healthcare. We realize that there are many choices available and are pleased that you have chosen to place your trust in us. We value each and every patient and hope that your first experience with our office was a positive one. Please let us know if there is anything that we could have done better, either now or in the future.

We look forward to building a relationship of trust and support which can grow over time. Through good communication and education our hope is to become your healthcare partner and give you the tools to make informed decisions about your healthcare.

Enclosed you will find paperwork we need you to complete and bring with you along with your current insurance card(s), identification card, and any medications you are taking in the original bottles for your appointment. If this is not completed when you come in it may delay your appointment time. Please arrive 30 minutes prior to your appointment time as additional paperwork will be needed at check in as part of the patient registration process.



Today's Date: _____

PATIENT INFORMATION

First Name: _____ MI: _____ Last Name: _____ SSN#: _____

Date of Birth: _____ Age: _____ Sex: _____ Gender Identity: _____ Sexual Orientation: _____

Marital Status: S ___ M ___ D ___ W ___ Email: _____ Employer: _____

Race: _____ Ethnicity: Non-Hispanic Hispanic Primary Language: _____

Street Address: _____ City/State/Zip: _____

Mailing Address (If Different): _____ City/State/Zip: _____

Home #: _____ Work #: _____ Cell#: _____

RESPONSIBLE PARTY INFORMATION (if different from above)

Last Name: _____ First Name: _____ Social Security #: _____

Address: _____ City/State/Zip: _____

Home #: _____ Work #: _____ Cell#: _____

Date of Birth: _____ Relationship to Patient: _____

MEDICAL INSURANCE

Primary Insurance Company: _____ Group#: _____ ID#: _____

Subscriber Name: _____ Subscriber DOB: _____

Subscriber Relationship to Patient _____ **Subscriber is the same as the patient**

Secondary Insurance Company: _____ Group#: _____ ID#: _____

Subscriber Name: _____ Subscriber DOB: _____

Subscriber Relationship to Patient _____ **Subscriber is the same as the patient**

CASH PAY POLICY

Patients without medical insurance are required to pay \$125 at the time of service to see a primary care provider, and \$175 at the time of service to see a specialist or have imaging performed. Please note that your balance may be more than the above stated amounts, and will be determined based on actual services rendered during your office visit. Labs are billed separately. Any patient without medical insurance who is paying in cash for an office visit will receive 20% off their end balance.

By signing below you state that you have read and understand the above cash pay policy.

Patient/Guardian Signature _____

CLINIC BILLING AND EXPECTATIONS

Please sign below to indicate you have read and understand the following:

1. **Responsibility for payment of your account remains with you at all times;** and although you may have a pending insurance claim, we will require you to pay regardless of the circumstances involved. Please contact us immediately if there is a problem with your claim or if your claim is related to OREGON WORKERS COMP, AUTO RELATED, OR THE RESPONSIBILITY OF A THIRD PARTY PAYOR.
2. Copays and other estimated out of pocket amounts due are to be collected at the time of service.
3. You will receive a monthly statement showing itemized charges and the total amount due on your account. Payment in full is required within 30 days of the statement date, unless arrangements are made with our billing office.
4. If you need to set up a payment plan, our Praxis Main billing phone number is (877)708-1119. For Oak Street Medical billing please call (844)379-9930, and for Pendleton Family Medicine billing please call (844)379-9931.
5. A \$45.00 fee will be charged to your account if you do not cancel your appointment 24 hours in advance. After three no show appointments, you will be subject to discharge from Praxis Medical Group.
6. There is a \$35.00 fee for all returned checks and for stop payments.
7. No credit will be extended to patients having a past due account, or to patients who have been referred to a collections agency. If your account has been referred to a collections agency two times, you will be discharged from Praxis Medical Group.
8. If you arrive more than seven minutes late to an appointment, you may be asked to reschedule.
9. Praxis Medical Group requires 2 business days to respond to all medication refill requests. Medications will not be refilled after clinic hours. Please contact your pharmacy to initiate refill requests.

CONSENT FOR TREATMENT

By signing below, I am requesting Praxis Medical Group to provide health care related treatment and consultation to the below named patient, and that I may refuse treatment or services at any time. I understand Praxis Medical Group does not guarantee any outcome for any services or treatments, either stated or implied.

Patient Name (Please Print): _____ Date of Birth: _____

Signature (Patient/Guardian) : _____ Date: _____

Acknowledgment Privacy Policy Offered

My health information may be created or reviewed by Praxis Medical Group and may be in the form of written or electronic records, or spoken words. My health records may include information on my health history, health status, test results, diagnoses, treatments, procedure, prescriptions and similar types of related health information.

I understand that I have the right to receive and review a written description of how Praxis Medical Group will handle my health information. This written description is known as a **Notice of Privacy Practices**. This notice describes the uses and disclosures of health information made and the information practices followed by the employees, staff and other office personnel of Praxis Medical Group and my right regarding my health information. I may obtain a copy of the **Notice of Privacy Practices** at the reception desk or view it on the clinic website.

I understand that the **Notice of Privacy Practices** may be revised from time to time, and that I am entitled to receive a copy of any revised **Notice of Privacy Practices**. I also understand that a copy or summary of the most current version of the Praxis Medical Group's **Notice of Privacy Practices** in effect will be posted in the waiting/reception area and on the clinic website.

By signing, I agree that I have reviewed and understand the above information and that I am entitled to receive a copy of Praxis Medical Group's Notice of Privacy Practices.
Notice of Privacy Practices copies are available at the reception desk.

Patient Confidential Communication

The Health Insurance Portability and Accountability Act (HIPAA) gives you the right to request that we communicate financial and/or medical information to you in confidence by a particular method or certain locations. In order to protect the privacy and confidentiality of your information, please complete the following.

I give permission to Praxis Medical Group to leave messages regarding appointments, billing and medical information on any of the following phone numbers: _____

I give permission to Praxis Medical Group to share health and billing information with: _____

Relationship: _____

This release will be revoked by written permission only. I understand that I must send a written request to Praxis Medical Group in order to revoke this request.

Patient Name (Please Print): _____ Date of Birth: _____

Signature (Patient/Guardian) : _____ Date: _____

FORMULARY BENEFITS MANAGEMENT (PBM) CONSENT FORM

Formulary Benefit data are maintained for health insurance providers by organizations known as Pharmacy Benefit Managers (PBM). PBM's are third-party administrators of prescription drug programs whose primary responsibilities are processing and paying prescription drug claims. They also develop and maintain formularies, which are lists of dispensable drugs covered by a particular drug benefit plan.

We may need access to your data as maintained by the PBM's to know what medications have been prescribed to you in the past, and to know which drugs are covered by your insurance plan.

By signing below I give permission for Praxis Medical Group to access my pharmacy benefits data electronically through RxHub. This consent will enable Praxis Medical Group to:

- Determine the pharmacy benefits and drug copays for a patient's health plan
- Check whether a prescribed medication is covered (in formulary) under a patient's plan
- Display therapeutic alternatives with preference rank (if available) within a drug class for non-formulary medications
- Determine if a patient's health plan allows electronic prescribing to Mail Order pharmacies, and if so, e-prescribe to these pharmacies
- Download a histories list of all medications prescribed for a patient by any provider

In summary, we ask your permission to obtain formulary information and information about other prescriptions by other providers using RxHub. This consent will be in place until revoked in writing. I give permission for Rx History consent: (yes/no) _____

Care Management Services Financial Agreement

With the transformation of health care across the country, there were new government billing guidelines established in 2015 for services identified as "Care Management". These services are non-face to face and include but are not limited to: follow ups for emergency room visits, inpatient hospitalizations, as well as coordination of care for ongoing chronic conditions. Examples: Diabetes, Hypertension.

These services are rendered by multiple means, to include but are not limited to: telephone and/or email contact, directly with client or their designated health contact, other health care professionals, as well as verbal and written reports.

These services are billable to your insurance plan; their payment processing will depend on your individual plan coverage. By signing below you agree to allow us to provide these services for you.

I give permission for care management services: (yes/no) _____

By signing below you state that you have read and understand the above statements regarding PBM consent and Care Management Services financial agreement.

Patient Name (Please Print): _____ Date of Birth: _____

Signature (Patient/Guardian) : _____ Date: _____

Patient History, 0-17 Years

Immunizations
Please Supply Records To Our Office

Patient Name (Print) _____ DOB _____

Both Parents / Guardian Names (Print) _____

Family History					
M = Mother F = Father GP = Grandparents S = Sibling					
Description	M	F	GP	S	Age of Onset / Comments
Diabetes					
Migraines					
Asthma					
Allergies					
Depression / Mental Illness					
Cardiovascular Disease					
Hypertension					
Thyroid Problems					
Blood Clotting Disorder					
Cancer					

Personal History
Birth Weight: _____ Pounds _____ Ounces
Date of last menstrual period (if pertinent): _____
Prenatal (Before birth) or Birth Complications: <input type="checkbox"/> Yes <input type="checkbox"/> No
Explain _____
Asthma <input type="checkbox"/> Yes <input type="checkbox"/> No Fainting <input type="checkbox"/> Yes <input type="checkbox"/> No Frequent Illnesses <input type="checkbox"/> Yes <input type="checkbox"/> No
Describe _____
Hospitalizations, Cause & Date(s) _____
Other Health Problems _____
Surgeries, Type & Date(s) _____

Social History		
Who do you live with <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Blended Family <input type="checkbox"/> Self <input type="checkbox"/> Other: _____	Brother's Age(s): _____	Sister's Age(s): _____
Smoking at Home <input type="checkbox"/> Yes <input type="checkbox"/> No	Attend Daycare / After School Care <input type="checkbox"/> Yes <input type="checkbox"/> No	School Grade: _____
History of Traumatic Event <input type="checkbox"/> Yes <input type="checkbox"/> No	Time Spent Watching TV Daily : _____ Hours	Time Spent on Computer/Video Games Daily: _____ Hours
Car Seat Used <input type="checkbox"/> Yes <input type="checkbox"/> No	Seatbelt Used <input type="checkbox"/> Yes <input type="checkbox"/> No	Helmet Used While Cycling/Motorcycling <input type="checkbox"/> Yes <input type="checkbox"/> No
Smoke <input type="checkbox"/> Yes <input type="checkbox"/> No	Recreational Drugs Used <input type="checkbox"/> Yes <input type="checkbox"/> No	Drink Alcohol <input type="checkbox"/> Yes <input type="checkbox"/> No Fluoride Used <input type="checkbox"/> Yes <input type="checkbox"/> No
Guns Kept in Home <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Are They Locked Up <input type="checkbox"/> Yes <input type="checkbox"/> No		Sexually Active <input type="checkbox"/> Yes <input type="checkbox"/> No
Dietary Concerns <input type="checkbox"/> Yes <input type="checkbox"/> No Please Describe: _____		

Review of Systems			
Please check all problems which are recurring chronic conditions. Explain Below.			
✓ Systemic	✓ Nervous System	✓ Gastrointestinal	✓ Musculoskeletal
<input type="checkbox"/> Fever	<input type="checkbox"/> Dizzy	<input type="checkbox"/> Abdominal Pain	<input type="checkbox"/> Joint Pain
<input type="checkbox"/> Chills	<input type="checkbox"/> Tremors	<input type="checkbox"/> Constipation	<input type="checkbox"/> Deformities
<input type="checkbox"/> Headache	<input type="checkbox"/> Headaches	<input type="checkbox"/> Diarrhea	<input type="checkbox"/> History of Fractures
<input type="checkbox"/> Stiff Neck	<input type="checkbox"/> Numbness	<input type="checkbox"/> Vomiting	<input type="checkbox"/> History of Trauma
<input type="checkbox"/> Swollen Glands	<input type="checkbox"/> Seizures	<input type="checkbox"/> Problem Eating	✓ Genitourinary
✓ Eyes	✓ Endocrine	✓ Cardiac / Pulmonary	<input type="checkbox"/> Painful Urination
<input type="checkbox"/> Vision Changes	<input type="checkbox"/> Excessive Thirst	<input type="checkbox"/> Shortness of Breath	<input type="checkbox"/> Problems with Urination
<input type="checkbox"/> Corrective Lenses	<input type="checkbox"/> Weight Loss / Gain	<input type="checkbox"/> Wheezing	<input type="checkbox"/> Vaginal Discharge
<input type="checkbox"/> Cataracts	<input type="checkbox"/> Menstrual Problems	<input type="checkbox"/> Coughing	✓ Psychological
<input type="checkbox"/> Pain	✓ Skin	✓ Ears / Nose / Throat	<input type="checkbox"/> Low Mood
✓ Allergies	<input type="checkbox"/> Rash	<input type="checkbox"/> Sore Throat	<input type="checkbox"/> Hyperactive
<input type="checkbox"/> Hay Fever	<input type="checkbox"/> Itching	<input type="checkbox"/> Nasal Discharge	<input type="checkbox"/> Behavior Problem
<input type="checkbox"/> Medications		<input type="checkbox"/> Ear Pain	<input type="checkbox"/> Considered Suicide
<input type="checkbox"/> Others			<input type="checkbox"/> Developmental Delay

Please Explain: _____

Patient / Guardian Signature _____ Date _____

Provider's Signature _____ Date _____



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Authorization of Disclosure of Protected Health Information

FOR FORM TO BE VALID, ALL SECTIONS MUST BE COMPLETED

Patient Name: _____ Date of Birth: _____ Patient Phone#: _____

I authorize the release of my medical information _____ to _____ from **Thurston Medical Clinic**.

_____ To _____ From (physician, office, or person): _____

Address: _____

Phone: _____ Fax#: _____

Please send:

- Past 2 years of clinical notes and lab reports, x-rays, diagnostic tests, and operative reports;
- Last colorectal cancer screening, dexa, diabetic eye exam, mammogram if applicable
- Other requested records regarding: _____

I understand that the purpose of this release is for on-going medical care. The recipient of these records cannot transfer them to another party without consent from me or an authorized representative. This authorization will remain in effect of or one year from the date of signature unless a stop date is identified _____. I understand that medical records may contain information about **physical or sexual abuse, alcoholism, drug abuse, sexually transmitted diseases, mental health concerns, or other sensitive information.**

I agree to the release of these records and have read all of this release. Any questions or concerns of mine have been answered.

Signature of Patient or Authorized Representative

Date

I understand that I may refuse to sign this authorization and that my refusal to sign will not affect my ability to obtain treatment, payment, enrollment or eligibility for benefits. I may inspect or have copies of any information to be used or disclosed under this authorization. I also understand that, if the person or entity receiving this information is not a health care provider or health plan covered by federal privacy regulations, the information described above may be redisclosed and no longer protected by these regulations. However, the recipient may be prohibited from disclosing my health information under other applicable state or federal laws and regulations. I further understand that the person(s) I am authorizing to use or disclose my information may receive compensation (either directly or indirectly) for doing so.

I further authorize that all psychiatric, drug, alcohol, Acquired Immunodeficiency Syndrome (AIDS) or HIV/HTLV test results/records be released to the above. In accordance with Oregon State Law (OAR333-12-270 Sub 8) you are required to state the PURPOSE of HIV/HTLV test results/records.

The purpose of release for HIV/AIDS test result/record is for: _____.

HIV test results may be released from: _____ to _____.

Signature of Individual or Individual's Legal Representative

Date

Print Name of Legal Representative (if applicable)

Relationship of Legal Representative to Individual